

**Andalus University of Technology**  
**"Drummers Hit It" registers Mon 7:00PM**  
**On-Site Registration Check List**

**Team Instructions: You are just seven steps from a hearty welcome!**

**1. Please inventory your registration materials and check off the items below.**

- |                          |                                           |                           |
|--------------------------|-------------------------------------------|---------------------------|
| <input type="checkbox"/> | World Finalist's Welcome Letter           | (1 per contestant)        |
| <input type="checkbox"/> | Coach Letter                              | (1)                       |
| <input type="checkbox"/> | Schedule                                  | (1 per person)            |
| <input type="checkbox"/> | Team Floor Map                            | (1 per person)            |
| <input type="checkbox"/> | ACM Free Student Membership Flyer         | (1 per person)            |
| <input type="checkbox"/> | Badges and holders                        | (1 per person)            |
| <input type="checkbox"/> | Team Honorable Mention Certificates       | (5 per team)              |
| <input type="checkbox"/> | Individual Honorable Mention Certificates | (1 per person)            |
| <input type="checkbox"/> | T-shirts                                  | (1 per registered person) |
| <input type="checkbox"/> | UPE Bags                                  | (1 per registered person) |
| <input type="checkbox"/> | World Finals Brochure                     | (1 per person)            |

**2. Check and correct the spellings of names on your Certificates.**

If there are any errors, clearly correct them on the certificates and badges and return them to this registration desk now. Replacements will be made while you wait. Teams that solve as many problems as the median team will be issued new certificates with the rank on them. You may pickup those certificate after Awards Ceremony in the Foyer.

**3. Check the contact information about the coach.**

<b>Name</b>	M. A. Taskmaster	<b>Email</b>	me@icpc.baylor.eud_____
<b>Shipping Address</b>	Department of Computer Science_____	<b>Voice</b>	+0001 77512345_____
	Andalus Univ. of Tech._____	<b>FAX</b>	+0001 77512346_____
	#500 Byte Street_____	<b>Emergency</b>	+0001 77512343_____
	Waco 15875-4413_____	<b>Contact</b>	you@icpc.baylor.edu_____
	ANDALUS_____		
	_____		
	_____		

**4. Enter undergraduate degree information about contestants and reserves.**

Please verify and correct contestant degree information. **Entered date** is the date the student entered their degree program. **Exp. Grad Date** is the date the student plans to graduate.

Name	Role	Entered Date	Exp. Grad Date	Degree
Banks, Ernie	Contestant	Sep 1, 2003	Sep 1, 2007	B.CS.
Patterson, Ken	Contestant	Sep 1, 2003	Sep 1, 2007	B.Sc.
Poucher, Melinda	Contestant	Sep 1, 2003	Sep 1, 2007	B.A.

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**5. Enter Hotel Room Number, Arrival Date, and Departure Date for all in your party.**

<u>Room#</u>	<u>Date of Arrival</u>	<u>Scheduled Date of Departure</u>

**6. Sign below and return this form to the registrar's station.**

To the best of our knowledge, the information on this form is accurate. The team meets all eligibility requirements. We agree that the ICPC Steering Committee has the right to use and grant the right to use any submissions, photos, videos, quotes or other records and artifacts of the World Finals without acknowledgement. In particular, we consent to release our names and photos for publicity purposes.

Attendance is REQUIRED for all team members at the IBM TechTrek, the Opening Ceremony, Practice Session I, Answers to Questions, the UPE Luncheon, Practice Session II, the World Finals, the Awards Ceremony, and the Celebration. Teams not present will be DISQUALIFIED.

M. A. Taskmaster, Coach or designated replacement	date	Contestant	date
Contestant	date	Contestant	date

**7. After returning this form, go to the Team Notebook Inspection Station.**

Complete your Team Notebook Inspection.

<b>Office Use Only - Initial as completed</b>	
<input type="checkbox"/>	Hotel information has been entered for all traveling with team.
<input type="checkbox"/>	All team members and the coach have signed the form.
<input type="checkbox"/>	Remind them to wear their T-shirts to the Opening Session, the Practice Sessions, and the World Finals.
<input type="checkbox"/>	Remind teams that ALL team members must attend the ACM World Finals Awards Ceremony.
<input type="checkbox"/>	Notebooks have been checked. Any unresolved issues should be recorded.